



भारतीय प्रौद्योगिकी संस्थान गोवा  
INDIAN INSTITUTE OF TECHNOLOGY GOA

OFFICE OF THE DoRD

No. IITGOA/R&D/RECT/2020-21/04

Date: 03.05.2021

**RECRUITMENT FOR PROJECT ASSISTANT**

<p>Applications are invited for the position of "<b>Project Assistant</b>" under the Project titled "<b>NSM Nodal Center for Training in HPC and AI</b>" in the School of Mathematics &amp; Computer Science, IIT Goa. The project is sponsored by National Supercomputing Mission (NSM) of the Govt. of India</p>	
<b>Nature of work</b>	<ol style="list-style-type: none"><li><i>To carry out tasks related to the planning, scheduling and execution of HPC and AI related training events, courses etc.</i></li><li><i>To help in maintaining necessary records, creation of certificates, creation of online registration portals.</i></li><li><i>To liaise with R&amp;D office for fee collection, reconciliation, liaise with CDAC, other IITs, companies etc.</i></li><li><i>To prepare reports, presentations etc.</i></li></ol>
<b>No. of Position</b>	<b>One</b>
<b>Duration of appointment</b>	For a period of 1 year. It may be further extended based on the performance of the candidate and availability of funding.
<b>Eligibility</b>	<p><b><u>Essential qualification:</u></b></p> <ol style="list-style-type: none"><li>B.Sc/BCA/3 Years Diploma – all should be in Computer Science or Electronics Engineering or Information Technology or related areas.</li><li>Candidates should have good spoken and written skills in English language. They should be proficient in MS Excel, MS Word, MS Powerpoint etc.</li></ol>
<b>Salary</b>	Rs. 20,000/- (as per norms)
<b>DA</b>	Not be entitled to DA.
<b>HRA</b>	16% (as per the Govt. norms stationed at Goa)
<b>Medical Benefits</b>	As per the norms.
<b>Leave entitlements</b>	Casual leave of 8 days per annum. If joined during the year, will be entitled on pro rata basis.
<b>How to apply</b>	CV/resume/bio-data, a copy of degree, and mark sheets should be uploaded at the link: <a href="https://forms.gle/1imR2qnZYu6aB2757">https://forms.gle/1imR2qnZYu6aB2757</a>
<b>Last Date of application</b>	<b>18.05.2021, 5:00 PM</b>

### **Additional Instruction**

1. IIT Goa strives to have a workforce, which reflects gender balance and women candidates are highly encouraged to apply.
2. If the applicants have any queries, can write to **res-staff-rect@iitgoa.ac.in** and in the subject they have to mention the project number "IITGoa/Workshop/2020/06".
3. Informal enquiries via email may be made with Principal Investigator-Dr. Sharad Sinha, Assistant Professor: [sharad@iitgoa.ac.in](mailto:sharad@iitgoa.ac.in)

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