

INDIAN INSTITUTE OF TECHNOLOGY GOA
Goa Engineering College campus, Farmagudi, Ponda-403401 Goa

Advt.No. IIT Goa/RECT/CON/PRO/2020

10.09.2020

Recruitment on the post of Public Relation Officer on contract
(Fixed consolidated salary basis)

IIT Goa, an Institute of national Importance has been established in the year 2016 Government of India in the state of Goa. The Institute is temporarily housed in the campus of Goa College of Engineering, Farmagudi, Ponda, Goa. The development planning of IIT Goa permanent campus in Goa is under process.

The Institute is looking for a 'Public Relation Officer' who can manage and oversee PR activities and ensure effective communication with stakeholders, media and the public.

Name of the Post	Public Relation Officer
Qualification & Experience	<ul style="list-style-type: none">• Candidates must have Master Degree from a recognized University• Candidates having degree in mass communication and journalism shall be preferred• Minimum 6 years of experience in the field of Public Relation preferably in educational Institutes• Good acquaintance with Goa state government offices/ educational institutions and knowledge in Konkani and Marathi language shall be preferred• Age Limit: Not more than 58 years from the closing date of advertisement <p>Job responsibilities in brief:</p> <ul style="list-style-type: none">• planning publicity strategies and campaigns.• writing and producing presentations and press releases.• dealing with enquiries from the public, the press, and related organizations including govt. organizations/ministries.• organizing and attending promotional events such as press conferences, open days, exhibitions, tours and visits.

	<ul style="list-style-type: none"> to liaise with local, state & national/international level functionaries for smooth running of the Institute
Salary (Consolidated)	<ul style="list-style-type: none"> Pay level- EA-4; Rs. 48000-4800-67200 with annual increment of Rs. 4800 (Group-B equivalent post) In addition, out of campus allowance of Rs. 7000/per month shall be paid in lieu of House Rent Allowance. <p>Higher emoluments can be offered to exceptionally qualified and experienced candidates.</p>
Duration of appointment	Initially for a period of one year, renewable subject to satisfactory performance and requirement.

The candidates who fulfil the above requirements and have considerable work experience in the related areas may apply along with full details of qualification, experience, present/past posts held, emoluments drawn with pay scales to the email id recruitment@iitgoa.ac.in on or before **30th September, 2020**.

Sd/- Officer In-Charge (Recruitment
Cell)